

# *Linguistische Treffen in Wrocław*

## EDITORIAL GUIDELINES

***Linguistische Treffen in Wrocław* publishes only those submissions that have been formatted in accordance with the following guidelines.**

The *Linguistische Treffen in Wrocław* journal publishes the following types of publications (according to the classification of the POL-index database):

- original scholarly paper,
- overview article,
- review article,
- review,
- report.

**Deadline for submissions:** 30 November (for submissions to be published the following year)

### **Volume:**

- original scholarly paper / overview article: max. 12 pages
- review article: max. 5 pages
- review: max. 3 pages
- report: max. 3 pages

**Form of submissions:** only .doc or PDF files as e-mail attachments ([linguistische.treffen@uwr.edu.pl](mailto:linguistische.treffen@uwr.edu.pl))

**Font:** TNR 12pt

### **Submission structure:**

First name and surname of the author/authors – 14pt, line spacing 1.0

ORCID: 12pt, line spacing 1.0

Institution (original name), city (in German) – 12pt, line spacing 1.0

**Article title** – 14pt, (bold type)

Abstract (max. 8 lines) in German – 10pt

2-4 keywords in German

**Article title in English** – 10pt, (bold type)

Abstract (max. 8 lines) in English

2-4 keywords in English

first name and surname, work address, work e-mail of the author/authors – 12pt, line spacing 1.0

Body of the article – 12pt, line spacing 1.5, no additional formatting, no divisions, no indentation (please mark a new paragraph by means of an empty line)

Division into chapters: the submission may be divided into chapters (as follows: 1/1.1, 1.2 etc., 2 / etc., with subtitles, if applicable – 12pt).

## Literature – 12pt (bold type)

12pt, line spacing 1.0 (listing of bibliographic data, cf. below)

Attachments

**Tables:** only in Word, with a number and title under each table [no longer than 1 page, if possible], 10pt

**Illustrations, drawings, pictures, diagrams etc.:** both in the body of the article (or attached at the end) and as a separate attachment, in black and white

**Footnotes:** at the bottom of each page (10pt), marked in the body of the article by means of upper index numbers [placed after or before sentence-ending punctuation marks, after the closing quotation marks and before other marks].

**Quotations:** (irrespective of their length) in double quotation marks (please do not use additional paragraphs, indentations or italics).

**Bibliographic references:** in the body of the article and in footnotes in brackets [always before the sentence-ending full stop!], e.g. (2006), (2006: 25), (Eisenberg 2006: 25-28), (cf. Engel et al. 2000, Zifonun 2007a), (for more, cf. Helbig/Buscha 1984: chapter 1.2.).

Longer website addresses should be placed in the footnotes (not in the body of the article); a website address should be followed by access date, as in the following example:

<https://sjp.pwn.pl/>, accessed: 13 November 2018.

**Titles of bibliographic sources:** in the body of the article (or in the footnotes) only in double quotation marks (please do not use additional markings).

**Examples:** in italics, translated equivalents of examples in single quotation marks (not in italics), please do not transliterate alphabetic scripts (e.g. Cyrillic alphabet, Greek alphabet).

**Highlighting:** bold type in the body of the article and in examples (please use it sparingly), please do not use italics (apart from cases listed above), please do not use underlines, expanded spacing, colours etc.

## Literature

The works cited list may include only those works that are referred to in the body of the article. The works cited list should be compiled in accordance with the MLA style. Please observe the rules listed below.

### I. Publications in print form

#### 1. Book (by one author) in print form

SURNAME, first name. *Title*. Place of publication: Publisher, Year. Print.

#### Example

SCHLOBINSKI, Peter. *Grundfragen der Sprachwissenschaft: Eine Einführung in die Welt der Sprache(n)*. Göttingen: Vandenhoeck & Ruprecht, 2014. Print.

#### 2. Book (by two or more authors) in print form

**two authors:** SURNAME, first name and first name, SURNAME. *Title*. Place of publication: Publisher, Year. Print.

### Example

BUSCH, Albert and Oliver STENSCHKE. *Germanistische Linguistik: Eine Einführung*. 3. Auflage. Tübingen: Narr Francke Attempto Verlag, 2014. Print.

**more than two authors:** SURNAME, first name, first name, SURNAME and first name SURNAME. *Title*. Place of publication: Publisher, Year. Print.

### Example

NÜBLING, Damaris, Fabian FAHLBUSCH and Rita HEUSER. *Namen: Eine Einführung in die Onomastik*. 2. Auflage. Tübingen: Narr Francke Attempto Verlag, 2015. Print.

**Note:** In the case of publications by two or more authors **only the surname of the first author** is listed first.

### 3. Articles in collected volumes in print form

SURNAME, first name. "Article title". *Volume title*. Ed. First name, surname, first name, surname and first name, surname. Place of publication: Publisher, year, pages. Print.

### Example

STEIN, Stephan. "Oralität und Linearität". *Handbuch Text und Gespräch*. Ed. Karin Birkner and Nina Janich. Berlin, Boston: de Gruyter, 2018, 3-25. Print.

### 4. Articles in journals in print form

SURNAME, first name. "Article title". *Journal title* issue (year): pages. Print.

### Example

BONACCHI, Silvia. "(Un)Höflichkeitsforschung im interkulturellen Vergleich: Stand, Ausblick, Perspektiven". *Linguistische Treffen in Wrocław. Phrasenstrukturen und -interpretationen im Gebrauch I* 10 (2014): 55-68. Print.

### 5. Articles from newspapers and magazines in print form

SURNAME, first name. Article title. *Newspaper title* (exact date of publication: day, month, year), pages.

### Example

STRATEN, Walter. Der Weise gegen den Riesen. *Bild* (1 December 2012), 9.

### 6. Publications with no author or editor

*Title*. Place of publication: Publisher, Year. Print.

### Example

*Großes Wörterbuch der deutschen Aussprache*. Leipzig: Bibliographisches Institut Leipzig, 1982. Print.

### 7. Unpublished works

SURNAME, first name. *Title*. Type of work. Name of university, year.

### Example

HENNIG, Bettina. *Klatschjournalismus. Fragment einer adligen Kultur in der bürgerlichen Gesellschaft*. Dissertation. Universität Hamburg, 2013.

## II. Publications in digital form

### 1. Book in digital form

SURNAME, first name. *Title*. Place of publication: publisher, year. Web. Date of access.

#### Example:

CZACHUR, Waldemar. *Diskursive Weltbilder im Kontrast. Linguistische Konzeption und Methode der kontrastiven Diskursanalyse deutscher und polnischer Medien*. Wrocław: Atut, 2011.

[https://depot.ceon.pl/bitstream/handle/123456789/7091/Diskursive%20Weltbilder%20im%20Kontrast\\_Czachur.pdf?sequence=1&isAllowed=y](https://depot.ceon.pl/bitstream/handle/123456789/7091/Diskursive%20Weltbilder%20im%20Kontrast_Czachur.pdf?sequence=1&isAllowed=y). 13 November 2018.

### 2. Article in digital form

SURNAME, first name. "Title". Journal title issue (year): page numbers. Web. Date of access.

#### Example:

SADZIŃSKI, Witold. "Anglizismen als Widerspiegelung der anglo-amerikanischen (EDV)-Kultur in dem neuesten Wortschatz des Deutschen". *Acta Universitatis Lodzianensis. Folia Germanica* 08 (2012): 7-15.

[http://dSPACE.uni.lodz.pl:8080/xmlui/bitstream/handle/11089/9370/1-007\\_015\\_sadzinski.pdf?sequence=1&isAllowed=y](http://dSPACE.uni.lodz.pl:8080/xmlui/bitstream/handle/11089/9370/1-007_015_sadzinski.pdf?sequence=1&isAllowed=y). 13 November 2018.

### 3. Website with author

SURNAME, first name of author/publisher/name of institution. *Website title*. Date of publication. Web. Date of access.

#### Example:

LEMNITZER, Lothar. *Die Wortwarte*. 13 January 2018. <http://www.wortwarte.de/Projekt/neu.html>. 13 November 2018.

### 4. Website with no author

[*Website title*. Date of publication. Web. Date of access]

#### Example:

*Mediensprache*. 11 September 2001. <https://www.mediensprache.net/en/>. 2 November 2018.

### General rules:

**Please list all authors; abbreviations like "et al." or "u.a." should be avoided. If there are many places of publication, abbreviations like "et al." / "u.a." may be used.**

Small capitals (only the first letter in upper case) should be used only in the case of authors of the cited monographs and articles (not in the case of editors).

Please do not use abbreviated journal titles and abbreviations like "ff.", "ed.". You may use forms like <sup>3</sup>1975, 1999a.